

Minutes of Odstock Parish Council

Odstock Parish Councillors met for an Ordinary Parish Council meeting on Wednesday 2nd February 2022 at the Barker Room, Nunton.

The meeting started at 7.30pm.

Present: Edward Riley (Chair), Jackie Owen (Vice Chair), Sally Nelson, Nigel Start, Colin Berry, Thomas Newman

Also present: Jay McGowan (Clerk), Councillor Richard Clewer and 1 member of the public.

Public Session

Nunton Drove - It has been requested by a parishioner that The Parish Council write to Nunton Farm regarding the constant problem of mud and slurry on the roadway. The continuous movement of slurry is causing the road to be covered in mud and other contaminants and therefore causing a hazard on the road and to residents. At the Nunton Drove Residents meeting on 28th February 2019 it was noted The Farm planned to lay a concrete apron adjacent to the lower lagoon which would reduce the amount of mud carried onto the road, however it was stated the apron would not be installed in the immediate future.

Resolved: Cllr Riley has already been in contact with Mr Martin at the farm regarding this issue. Mr Martin kindly gave a tour of the slurry set up at the farm to Cllr Riley and Cllr Nelson and explained the ways the farm has over the years tried to mitigate the issues;

1. the tankers do not reverse down the slope into the slurry lagoon to load up but rather they have a pump above the lagoon which the tanker can park next to and attach the hose thus reducing the slurry transfer onto the tires of the tanker and onto the Drove.
2. The route from the lagoon to Shelf Lane has been enhanced with a bed of chalk and then over laid with limestone to form a more compact surface removing the pick up of mud onto the tanker

It is unlikely the concrete apron will be installed; it is not commercially viable given the mitigations already in place have done much to reduce the mud on the road. Cllr Riley has requested the Farm to increase the road brushing in the hope it will keep the dirt and slurry at bay. The Parish Council will monitor the concerns with slurry on the road and will pick these up with Public Health England if the situation warrants it.

Agenda

64/21. To receive and consider acceptance of apologies. None

65/21. Vacancies in Parish Council Office: One.

To consider the Personal Statement received from Mr C Trubshaw regarding the vacancy. The Parish Council would like to thank Mr Trubshaw for his Personal Statement and applying for Office.

Resolved: The Councillors would like to invite Mr Trubshaw to the next meeting.

66/21. Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None

67/21. To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken) None.

68/21. To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. Items 83/21 and 84/21.

69/21. To approve and sign as a correct record Minutes of the Ordinary Council meeting held 1st December 2021.

All Councillors in agreement the Minutes of the meeting held 1st December 2021 to be a true and accurate record. Cllr Riley signed the Minutes.

To note a correction in the Minutes of 20th October 2021 meeting – item 1. Revised Minutes signed by Cllr Riley.

70/21. Matters Arising:

a). Speed Indicator Device Project: Installation of the posts have been agreed by Mr Shaddock, works scheduled for early 2022. Quotes for two proposed SID were presented to The Council:

Evo 2158 – solar powered compatible.

Evo 2160 – not solar compatible.

Cllr Riley proposed Evo 2158, Cllr Start second the proposal, all Councillors in agreement. SID will be ordered.

b). Defibrillator Proposal: No further updates currently.

c). Odstock Parish Council website. Website Report February 2022 circulated to all councillors. The website now has walking routes uploaded. Cllr Riley continues to update the website.

d). CATG Nunton Footway Project: Funding has been approved by South Wiltshire Board.

e). Moles at Odstock Playpark and Nunton Field. Several moles have been caught and released back to another location. Invoice to be forwarded to Clerk. **Resolved:** As this could be ongoing, a ceiling budget of £320 was proposed for the removal of moles by Cllr Riley, all Councillors in agreement.

71/21. AONB Landscape Improvement Scheme: Cllr Start is in the final stages of drafting the proposal to bury spurs and will submit a new application.

72/21. Transport, Roads and Footpaths:

- a) **Parish Steward Visits:** Next visit due 15th February 2022. It has been noted the potholes on Nunton Drove need to be filled in. Resolved: Cllr Start continues to submit the worksheet and liaise with The Steward.

73/21. Planning:

- a) **To consider a response to the current Planning Applications received.**

i). **PL/2021/11374:** Nunton Cottage, Nunton Drive East to T Junction at Church, SP5 4HW. Householder Planning Permission. Erection of a new ancillary building, including swimming pool and storage/workshop – re submission of application 18/10634/FUL. **Resolved:** No objections.

- b) **To consider a response to any Planning Applications received between publishing of the agenda, and date of the meeting.** None.

- c) **To note any planning decisions made by Wiltshire Council since last meeting.**

- i. **PL/2021/09359 – Full Planning Permission.** New Hall Hospital, Bodenham, Salisbury, SP5 4EW. To install new admin portacabins. *Approved with conditions*
- ii. **PL/2021/10731– Householder Planning Permission.** Brensham, Nunton Drove, Nunton, Salisbury, SP5 4HZ. Infill the area in front of the garage to create an office and utility area. Demolish existing front porch and erect a new covered porch. Driveway to be extended using permeable material and 1m picket fence to be erected along perimeter of driveway and frontage with pedestrian access to porch. *Approved with conditions.*

74/21. Downtown FC - To review the arrangement between Downton FC and the use of Nunton Field. **Resolved:** Cllr Riley has sent an updated license to Downton FC. The issue of parking when matches are being played is causing concern to residents. It was proposed by Cllr Start part of the field could be made into a small parking area when matches are played at the field. The Council in principle agreed with this proposal but costs would need to be considered. **Action:** Cllr Start to look at the cost of converting an area into parking.

75/21. Hosted walks through the Parish - Following a suggestion from Cllr Nelson regarding walk across the Estate, The Escorted Walks scheme through The Parish and Estate Land was welcomed by Mr Chanty – Cllr Nelson to continue to work on this scheme.

76/21. Odstock Play equipment - Following the recent RoSPA inspection, it was highlighted the basketball hoops need to be repainted. The latest report was reviewed and agreed by Councillors the basketball hoop and post is in need of repainting. **Action:** Cllr Berry to collect costings and complete the repairs.

78/21. Queen’s Platinum Jubilee Celebrations – To discuss contacting Mr J Metcalf to consider the events planned for the celebration and the Parish Council involvement. **Resolved:** Cllrs Owen and Newman put themselves forward to represent The Parish Council at the Ebbfest/Platinum Jubilee Celebrations. **Action:** Cllr Newman to contact Mr Metcalf.

79/21. Litter Picking – A request for new litter picking equipment has been received, also to consider organising litter picking events for all villages. The new litter picking equipment has arrived and is being stored in The Pavilion. The Parish Council would like to thank Sue Martin and Lou at The Radnor Arms for all their time and support in keeping the Villages tidy.

80/21 Finance:

a). To consider and approve payments. All payments approved.

Bawden – Grass Cutting: £177.12

Water Services: £28.44

Bank Balance at 20/01/2022:

Current: £73.99

Savings: £18,300.00

Payments Out 01/12/2021 – 31/12/2021:

Date	Payee	Description	Amount
17.12.2021	Mrs J McGowan	Staffing Costs	£500.00
17.12.2021	Mr R Parsons	Staffing Costs	£496.00
29.12.2021	Wessex Mole Control	Mole Control	£120.00

30.12.2021	Bawden	Grass Cutting	£177.12
14.12.2021	R Parsons	Staffing Costs	£248.00
19.12.2021	Patch Law	Professional Fees	£540.00
31.12.2022	Bawden	Grass Cutting	£177.12

Payments In: 01/12/2021 – 31/12/2021

Date	Payments From	Description	Amount
10.01.2022	Lloyds Bank	Interest	£0.15
07.01.2022	HMRC	Vat Reclaim	£2,524.18
09.12.2021	Lloyds Bank	Interest	£0.15

b). To receive an update of the signatories on bank account. Cllr Start is now registered on the bank account. Still waiting for online authorisation.

81/21. Forthcoming Meeting:

a). Southern Wiltshire CATG Meeting 04/05/22: 18.00 22.00 via TEAMS. Cllr Ed Riley to attend

82/21. Any other Business.

Cllr Start will soon start repairing/tidying up Jubilee Garden, Councillors have volunteered to help and assist with the repairs.

83/21. Staffing Report:

a). To note an amendment to temporary clerk contract. Item 2: Working hours and Rate of Pay. Contract extended to 4th January 2022. Agreed by Cllr Riley and J McGowan 4th January 2022.

Resolved: All Councillors in agreement with this and agreed the extra payment of £250.00.

b). To agree and sign new Permanent Clerk contract. **Resolved:** All Councillors agreed the appointment of Mrs J McGowan as new clerk. New contract was signed by Cllr Riley and Mrs McGowan.

c). To review on going clerk duties. **Resolved:** To enable the clerk to carry out her duties, The Parish Council agreed to share cost of laptop with Britford Parish Council.

84/21. Odstock Parish Council policies: Standing Orders and Code of Conduct Policies will be updated for 2022/23.

85/21. To consider and agree scheduled meeting dates for 2022.

Wednesday 6th April 2022 – **Annual Parish Meeting to be held at 7pm followed by ordinary meeting**

Wednesday 8th June 2022 – **To be rescheduled to 29th June 2022**

Wednesday 7th September 2022

Wednesday 5th October 2022

Wednesday 7th December 2022

86/21. To Close the meeting.

Finish Time: 9.15pm

