

# Minutes for the Extra Ordinary meeting of Odstock Parish Council

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Odstock Councillors met on Wednesday 20<sup>th</sup> April 2022 for the Extra Ordinary meeting of The Parish Council at The Pavilion, Nunton Recreation Field. The meeting started at 7.30pm

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**Present:** Cllrs Edward Riley (Chairman), Jackie Owen (Vice Chairman), Sally Nelson, Colin Berry, Tom Newman

**Also, present:** Jay McGowan (Clerk)

## Public Session

No members of the public were in attendance.

## Agenda

**110/21. To receive and consider acceptance of apologies.** Cllrs C Trubshaw, N Start

**111/21. Vacancies in Parish Council Office:** None.

**112/21. Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None

**113/21. To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None

**114/21. To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None

**115/21. Queen's Platinum Jubilee Celebrations: Cllr Owen attended a meeting with the Ebbfest/Jubilee Celebrations Committee,** where it was decided the Parish Council will host The Sunday Lunch event on Sunday 5<sup>th</sup> June 2022. A Street Party theme was agreed upon with entertainment for both children and adults. As the Council would be hosting the event, a grant of up to £500 towards the event was considered to help pay the cost of light refreshments and children's entertainment, as well a commemorative gift for children.

**Resolved:** Councillors considered the plans for the event and agreed a grant of up to £500 should cover the cost. This was proposed by Cllr Riley and seconded by Cllr Nelson with all attending Councillors in agreement. All payments towards the event must be made in accordance with the Council's Financial Policy.

**116/21. Accounts and Asset Register Review:** To review the End of Year Accounts and Asset Register. The accounts and Asset Register for year ending 31<sup>st</sup> March 2021/2022 were reviewed and agreed upon. **Resolved:** Councillors agreed on the updated Asset Register and were happy for the accounts to be submitted for the internal audit. Action: Clerk will submit the relevant paperwork to the internal auditor.

**117/21. To close the meeting.**

**The meeting was brought to a close at 8.30pm**