

Odstock Parish Council

CLERK'S DELEGATION SCHEME FOR PLANNING APPLICATIONS

Adopted April 2022

1. All planning application consultations whose deadlines expire after the next scheduled meeting will be considered in Council.
2. The Council delegates all decisions under development control which the deadline for comments falls prior to the next scheduled full Council meeting
3. Consultation will be by email, correspondence, person, or scheduled meeting.
4. The Clerk will email planning consultation notices to all Councillors. Planning applications and associated documentation can be viewed online on Wiltshire Council's website. Comments should be return to the Clerk within 14 days for resolution of the Council's response within the prescribe consultation period.
5. The Clerk will record the responses and forward the majority view to the Planning Authority. Decisions made under delegation will be reported to and minuted at the next Council meeting.
6. Under this delegation, and in particular regarding controversial or major development proposals, the Clerk in consultation with the Chairman of the Council, may decide that a Parish Meeting and/or an Extraordinary Meeting of the Council should be called to consider the matter, or that the matter be referred to the next Council Meeting, whichever is appropriate.