

**Odstock Parish Council**  
**Minutes for Ordinary Parish Council Meeting held 13<sup>th</sup> July 2022**

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**Odstock Parish Councillors met on Wednesday 13<sup>th</sup> July 2022 for the Ordinary Parish Council meeting held at the Pavilion, Nunton Recreation Field.**

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**Present:** Cllrs Edward Riley (Chairman), Jackie Owen, Sally Nelson, Colin Berry, Nigel Start.

**Also, present:** Jay McGowan (Clerk),

No members of the public were present

**The meeting started at 7.30pm**

**Agenda**

**29.22 To receive and consider acceptance of apologies.** Cllrs Tom Newman, Chris Trubshaw.

**Resolved:** Cllrs received and accepted Cllr Newman and Trubshaw's apologies.

**30.22 Vacancies in Parish Council Office:** None.

**31.22 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**32.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)** None.

**33.22 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**34.22 Minutes.** To approve and sign as a correct record Minutes of 18<sup>th</sup> May 2022.

**Resolved:** All attending Cllrs approved the minutes as a true and accurate record. Signed by Cllr Riley.

**35.22 Clerk's Report/Matters Arising from last meeting.**

**a) Speed Indicator Device:** The indicator is now up and running. The first set of data has been downloaded and review. Figures were circulated to Cllrs prior to the meeting and will be published on the Parish Council website – [www.odstock-pc.org.uk](http://www.odstock-pc.org.uk). Cllrs considered and agreed the purchase of solar powered battery for the device. **Resolved:** Cllr Riley will obtain a quote for the cost a new battery.

**b) Odstock Parish Council Website:** The latest data shows the website is still receiving lots of visits with an average of 2.25 pages per visit. May and June figured increased possibly due to the Tractor Tours. Statistics were circulated to Cllrs prior to the meeting. The storage facility has been increased.

**c) Nunton Footway Project:** No further updates. Approx. date of September 2022 for works has been scheduled.

**d) Defibrillator:** To receive an update. **Resolved:** To be deferred until Cllr Trubshaw

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can give an update.

**e) Cleaner for Pavilion:** Quotes for cleaners have been obtained and circulated to Councillors to consider.

Cllrs reviewed and considered the three quotes received. **Resolved:** All Cllrs agreed to award N Hunt the contract. To be reviewed in 12 months.

**f) Parish Noticeboards:** To consider the costs of replacing the Noticeboards. Cllr Trubshaw is waiting for the final quote from the manufacture.

**g) Car boot sales:** Car boot sales are scheduled for 24<sup>th</sup> July and 14<sup>th</sup> August 2022.

**i) Odstock Playground Equipment:** To receive an update regarding the repairs to equipment and the addition of bird spikes to swings. **Resolved:** No further update regarding the basketball hoop, however Cllr Riley will assist Cllr Berry fitting the bird spikes to the swings.

**j) Community Orchards:** To consider a community orchard at Whitsbury Road. Cllrs considered the benefits of a community orchard and are enthusiastic about the possibility of an area for the whole community to use.

**k) Parish Steward Visit:** 25<sup>th</sup> July and 25<sup>th</sup> Aug 2022. **Resolved:** A list of works will be submitted by Cllr Start.

### **36.22 Queen's Platinum Jubilee**

Councillors would like to thank Cllr Owen for all her time and effort in organizing the Sunday Lunch Event which was a great success.

Invoices have now been submitted and costs totalled: £ 532.61

**37.22 Tree Planting:** Species of trees suitable for the surrounding soil and area are still being considered. The WI and Ebblesfest committee have been advised of suitable locations to plant trees. No further action required.

**38.22 Vicarage Gardens:** To consider and agree improvements to the seating area at Vicarage Gardens. Cllr Nelson proposed to make this area nicer for residents to use by planting some shrubs/flowers. **Resolved:** Cllrs considered and agreed this would benefit the community. Cllr Start proposed a budget of £300, Cllr Riley seconded the proposal. Cllr Nelson will consult with Mary Boyd on suitable shrubs and maintenance.

### **39.22 Guided Tours through Longford Estate**

The first tractor tour took place Saturday 2<sup>nd</sup> July which has proved to be very popular. The Parish Council would like to thank David Canty and his team for all their time in making these tours so successful.

Cllr Nelson will be organising another Parish Boundary Walk which will be advertised on the website.

**40.22 AONB Landscape Improvement Scheme:** the initial application did not get approval, however Cllr Start will re-draft the application and will resubmit it.

### **41.22 Transport/Roads and Footpaths**

**a) Dangerous Driving on A338 - Britford-Nunton:** There has been a number on incidents on this stretch of road, to consider the safety of this road for both drivers

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and pedestrians. Due to increased number of serious incidents on this stretch of road, Cllr Riley proposed to raise the Council's concerns again regarding the A338.

**Resolved:** Cllrs agreed the dangers of this road should be raised again. Cllr Riley will contact G Axtell for advice.

**b) Rose Lane Road:** Prior to the meeting Cllr Berry circulated the proposed locations for the road signs. **Resolved:** Cllrs approved the locations of signs; Cllr Berry will order the signs for Rose Lane.

**c) Signs for unnamed roads.** Cllr Start has confirmed Whitsbury Road and Odstock Road, signs for those will be ordered.

**d) Grit Bins.** A request to refill the grit bin at Shepherds Close has been submitted to Wiltshire Council. **Resolved:** Cllrs considered and agreed the benefits of having grit bins installed in Old Dairy Courtyard and Shepherd's Close car part. Clerk will submit the request.

**42.22 Ebbfest 2023:** Following the successful Sunday Lunch Event organised by Cllr Owen, Ebbfest Committee proposed Cllr Owen organise another Sunday Lunch Event after Ebbfest 2023 funded by the Parish Council. **Resolved:** This will be deferred to the next meeting

#### **43.22 Planning**

**a) To consider a response to any new planning applications received.** None.

**b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.** None.

**c) To confirm any planning application responses determined email for applications received since last meeting.**

PL/2022/04451: Land at Whitsbury Road, Odstock, Salisbury – Support. Comments to support this application were submitted to Wiltshire Council.

Cllr Clewer expressed a wish to discuss this application, however due to prior meeting overrunning was unable to attend the meeting.

**d) To note any planning application decisions received by Wiltshire Council.** None.

#### **44.22 Finance.**

**a) To note balance of accounts: 13.07.2022**

Current: £10,437.92

Savings: £7,872.72

**b) Bank Reconciliation 1<sup>st</sup> April – 30<sup>th</sup> June 2022.** This was circulated to Cllrs prior to the meeting and has been noted.

**c) Bank Signatories** – Clerk now has full access, Cllrs Owen and Nelson have delegated access.

**d) To approve schedule of payments:**

**Resolved:** All payments were authorised and approved.

Date	Payee	Particulars	Amount
01.07.2022	Bawden - 26887	Grass Cutting	£232.46
29.07.2022	J McGowan	Salary – July 2022	£250.00

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31.08.2022	J McGowan	Salary – August 2022	£250.00
13.07.2022	J Owen	Reimbursement for Jubilee Event	£245.68
Total			£978.14

**45.22 Forthcoming Meetings**

CATG Meeting: 17<sup>th</sup> August 2022 – TBN. Cllr Berry to attend.

**46.22 Correspondence**

- a) Notification received from Lloyds Bank of changes to terms and conditions:  
Fees and Charges – changes to unauthorised borrowing  
Interest paid on account – to be made clearer on statements  
Cash deposits/withdrawals – to be made clearer in accounts
- b) Wiltshire Lieutenancy would like to thank you for joining in the Queen’s Platinum Jubilee Beacons and associated events.
- c) Slinky Fox Pizza Company – They have requests from residents to do a ‘pop up’ in either Odstock or Nunton, to do this they are looking for a secure location where they could set up every Tuesday from 5 – 8pm. Resolved: Cllrs considered and agreed to a pop up and agreed the use of the Recreation Field. Terms and conditions will be discussed, Cllr Riley to liaise with the company.

**47.22 Items to be carried forward to the next meeting**

Defibrillator  
Book Exchange – to re-organise the books (Recruit a volunteer for Odstock)  
Footpath by Church  
Raised bed around the tree  
Parish Noticeboards

**48.22 Date of next meeting**

Wednesday 7<sup>th</sup> September 2022

**49.22 To close the meeting**

The meeting was brought to a close by Cllr Riley at 9.15pm.