

Odstock Parish Council

Minutes for Parish Council Meeting held Wednesday 7th September 2022

Odstock Parish Councillors met on Wednesday 7th September 2022 for an Ordinary Parish Council meeting held at the Pavilion, Nunton Recreation Field.

Present: Cllrs Edward Riley (Chairman), Jackie Owen, Sally Nelson, Nigel Start, Chris Trubshaw.

Also, present: Jay McGowan (Clerk), Cllr Richard Clewer and 2 members of the public.

The meeting started at 7.30pm

Mr Simon Martin – Mr Martin discussed the proposal for a planning application he intends to submit to Wiltshire Council.

Mr Harry Joynt – Mr Joynt explained to Cllrs the plans for the planning application he recently submitted. The Council had already a ‘*support*’ response to Wiltshire Council planning.

Agenda

50.22 To receive and consider acceptance of apologies.

Resolved: Cllrs received and accepted apologies from Cllrs Newman and Berry.

51.22 Vacancies in Parish Council Office: None.

52.22 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

54.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken) None.

55.22 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. None.

56.22 Minutes. To approve and sign as a correct record the Minutes of 13th July 2022 meeting.

Resolved: All attending Cllrs approved the minutes as a true and accurate record. Signed by Cllr Riley.

57.22 Clerk’s Report/Matters Arising from last meeting.

a) Speed Indicator Device: Cllr Riley will circulate the data to all Cllrs.

b) Odstock Parish Council Website: No further updates, figures have remained constant.

c) Nunton Footway Project: Works commences 5th September 2022. The road will be closed for 5 weeks. Works are progressing well.

d) Defibrillator: To receive an update regarding installation. Cllr Trubshaw circulated the quotes he had obtained for the Defibrillator. Cllrs considered these quotes and ongoing related costs.

Resolved: Cllrs voted, and all agreed to cost of the Defibrillator device and box from Direct

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365 online Ltd totalling £1500.00 (inclusive of VAT). The battery life for this device is approximately 4 years, however if the device is used a new battery will have to be installed. The approximate cost for a new battery is £80. Cllr Trubshaw will proceed with the order and installation.

e) Parish Noticeboards: To review and consider the costs of replacing the noticeboards. Cllr Trubshaw provided quotes for oak noticeboards; however, Cllrs would like to source an alternative material. Resolved: Cllr Trubshaw will look at other options and obtain further quotes.

f) Odstock Playground Equipment:

Pigeon spikes have now been fitted to the swings. Cllr Berry now has the pigeon spikes for Nunton play area and will be fitting them shortly.

The basketball post has been painted but the hoop still needs to be completed.

The gate lock is now secure, Cllr Riley will provide the contactor with new keys.

g) Slinky Fox Pizza Company will start a pop up every Tuesday in Nunton Recreation Field, starting from September 2022. A £10 donation will be given to the Parish Council for every pop up.

h) Car Boot Sale: The next car boot sale will take place 11th September 2022.

i) Jubilee Gardens: To review how the area is managed, to consider options to discourage the anti-social behaviour, rubbish, and misuse of the area.

Resolved: Cllrs voted to put into place the following measures to encourage people to maintain the area:

Add a dedicated BBQ area.

Cut back the hedge and expose the ditch.

Apply for double yellow line to discourage parking.

Install a Deep-Water sign and Please do not litter signs.

58.22 Vicarage Gardens. Cllr Nelson has formed a subcommittee to consider options for replanting of this area. Further updates are to be received.

59.22 AONB Landscape Improvement Scheme: No further updates, Cllr Start is working on a revised draft.

60.22 Transport/Roads and Footpaths

a) Rose Lane Road: Cllr Berry circulated the costings for new road signs for Rose Lane, Odstock Road and Whitsbury Road prior to the meeting.

Resolved: Cllrs all agreed to the costs totalling £853.00. Cllrs Berry will instruct Paul Shaddock to order the sign and install the signs.

b) Signs for unnamed roads. No further updates, further research on road names needs to be carried out.

c) Grit Bins. The request for further grit bins has been declined, it is no longer Wiltshire Council's policy to install new grit bins, however the Council can purchase new bins to be installed. *To be deferred to the next meeting.*

61.22 SAAA Sector Appointment Scheme: The next applying period runs from 2022-23 until 2026-27. To review and consider continuing as part of the SAAA sector led appointment scheme or to opt out.

Resolved: Cllrs voted to stay with the current scheme.

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62.22 Book Exchange: The Parish Council would like to thank Cllr Berry for tidying the Odstock Book Exchange library.

63.22 Planning

- a) To consider a response to any new planning applications received.** None.
- b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.**
- i) PL/2022/06478: Oakdene, Nunton Drove, Nunton, SP5 4HZ. Householder planning permission. Proposed: single storey side and rear extensions, external material changes and associated works.

Resolved: Cllrs support this planning application.

- ii) PL/2022/06610: High Trees, The Highway, Downton, SP5 4EY. Householder planning permission. Proposed: Demolition of existing garages and outbuildings and erection of double garage, annexe, ancillary space and associated works.

Resolved: No objection

- c) To confirm any planning application responses determined email for applications received since last meeting.**

PL/2022/05644: Stable Cottage, Nunton, SP5 4HN. Householder planning permission. Proposed: Proposed extension and alterations to existing outbuilding and conversion to ancillary studio. *Comments submitted: Approve*

- d) To note any planning application decisions received by Wiltshire Council.**

64.22 Finance.

- a) To note balance of accounts: (Finance Tracker circulated to Cllrs prior to the meeting).**

Current: £9,489.58

Savings: £7,872.98

- b) Bank Signatories:** to consider changing the bank mandate from one to two signatures for every payment.

Resolved: Cllrs voted in favour of this option which gives further security for payments, Clerk with change the bank mandate.

- c) To approve schedule of payments.**

Resolved: All payments approved.

Date	Payee	Particulars	Amount
01/09/2022	Miss N J Hunt	Pavilion Cleaning	£40.00
01/09/2022	C Berry	Paint Brushes/Paint	£62.17
01/09/2022	Bawdens	Grass Cutting	£232.46
30/09/2022	J McGowan	Salary	£250.00

65.22 Forthcoming Meetings

LHFIG 2nd November 2022

66.22 Correspondence

- a) Adrian Turnbull:** Update of SID data scheme was received. Circulated to Cllrs prior to the meeting. *No action required.*

- b) Briefing Notes 22-18 and 22-19:** Community Governance Review Consultations.

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Circulated to Cllrs prior to the meeting. *No action required.*

c) Councillor Safety Webinar: Email circulated to Cllrs prior to the meeting.

d) Flood Warden Training event: 21st September 2022

67.22 Items to be carried forward to the next meeting.

Grit Bins

Confirm a cleaning for next Pavilion clean.

68.22 Date of next meeting

Wednesday 5th October 2022 (budget meeting).

Wednesday 7th December 2022

69.22 To close the meeting

The meeting was drawn to a close at 9pm by Cllr Riley.