

**Odstock Parish Council**  
**Parish Council Meeting Agenda**  
**Jay McGowan - Parish Clerk**

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Odstock Parish Council Ordinary Meeting to be held on **Wednesday 1<sup>st</sup> March 2023 at 7.30pm** at The Barker Room, Nunton.

All Parishioners are welcome to join the Parish Council Meeting. Please register your interest to attend by emailing the clerk, no later than 1pm on 1<sup>st</sup> March 2023.

Yours faithfully, Mrs Jay McGowan - Parish Clerk. [clerk@odstock-pc.org.uk](mailto:clerk@odstock-pc.org.uk)  
Tel: 07946 576550

22<sup>nd</sup> February 2023

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The Press and Public are invited to attend. Prior to commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business. Please be aware that the meeting may be recorded.

**Public Session**

**Agenda**

**90.22 To receive and consider acceptance of apologies.**

**91.22 Vacancies in Parish Council Office:** None.

**92.22 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

**93.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)**

**94.22 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.**

**95.22 Minutes.** To approve and sign as a correct record the Minutes of 11<sup>th</sup> January 2023 meeting.

**96.22 Clerk's Report/Matters Arising from last meeting.**

**a) Defibrillator:** To receive an update regarding installation.

**b) Parish Noticeboards:** To receive an update.

**c) Odstock Playground Equipment:** Pigeon spikes have now been fitted to the swings at both play areas.

The basketball post has been painted; the hoop will be painted once the weather conditions improve.

**d) Jubilee Gardens:**

*Jubilee Garden Seat:* To consider and agree the quote for approximately £.85.00 for

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repairs to the bench.

*Danger Sign:* as soon as the weather allows Cllr Berry will fit the sign.

e) Parish Steward Visit: 16<sup>th</sup> March 2023

f) Pavilion - New smart meter is scheduled to be installed 27<sup>th</sup> February 2023.

**97.22 Kings's Coronation.** The Coronation of the King will take place on Saturday 6<sup>th</sup> May 2023. To consider an event hosted by the Council to mark the occasion.

**98.22 Gates from Nunton out to A338.** To consider replacing the stiles with gates.

**99.22 AONB Landscape Improvement Scheme.**

**100.22 Transport/Roads and Footpaths**

a) **Rose Lane Road:** The new road signs have been ordered.

b) **Signs for unnamed roads.**

c) **Nunton Field Gate Posts.** Waiting for installation.

d) **Gravel Footpath:** Councillors to consider an approach to LHFIG to upgrade the gravel footpath on Nunton/Odstock border.

e) **Litter Bin.** To consider a request to install a waste bin in the layby opposite St Mary's Church, Odstock. Quote circulated to Councillors prior to the meeting.

**101.22 Mobile Phone Signal:** To consider if and how the mobile phone signal can be improved throughout the villages.

**102.22 Planning**

a) **To consider a response to any new planning applications received.**

b) **To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.**

c) **To confirm any planning application responses determined email for applications received since last meeting.**

d) **To note any planning application decisions received by Wiltshire Council.**

PL/2022/07554: Elm Barn, Nunton Farm, Nunton, SP5 4HY. Full planning permission: Conversion of redundant agricultural building into 2no. dwellings, car parking, landscaping and associated works – *Approved with conditions.*

**103.22 Finance.**

a) **To note balance of accounts.**

b) **Bank Signatories.**

c) **To approve schedule of payments.**

**104.22 Forthcoming Meetings**

- Town & Parish Council Clerk's Meeting: 24<sup>th</sup> March - Teams
- LHFIG: Wednesday 10<sup>th</sup> May 2023 – Bourne Hill Offices, Salisbury.

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**105.22 Correspondence** (*information only, all correspondence circulated to Councillors prior to the meeting*).

- a) Briefing Note 23.03: End of COVID 19 Vaccine Booster Campaign.
- b) Briefing Note 23.04: Community Governance Review – Consultations.
- c) WALC Newsletters.
- d) SID Data Pilot Scheme is now rolled out with the first set of data, January 2023 completed.
- e) CPRE Wiltshire and CCm Technologies Best Kept Village Competition is now open for entries.
- f) Wiltshire Local Performance & Scrutiny Committee Meeting Dates.
- g) Melksham Custody Refurbishment Works.

**106.22 Items to be carried forward to the next meeting.**

**107.22 Date of next meeting**

Wednesday 3<sup>rd</sup> May 2023 – Annual Parish Meeting at 7pm, followed by Annual Parish Council Meeting at 7.30pm.

Wednesday 5<sup>th</sup> July 2023.

Wednesday 6<sup>th</sup> September 2023.

Wednesday 1<sup>st</sup> November 2023.

**108.22 To close the meeting.**