

Odstock Parish Council

Parish Council Meeting Minutes for meeting held on Wednesday 1st March 2023.

Odstock Parish Councillors met on Wednesday 1st March 2023 for an ordinary Parish Council meeting held at The Barker Room, Nunton.

The meeting started at 7.30pm.

Present: Cllrs Edward Riley (Chair), Sally Nelson, Dr Elizabeth Stanger, Nigel Start,

Also, present: Jay McGowan (Clerk), Councillor Richard Clewer.

No members of the public were present at the meeting.

Agenda

90.22 To receive and consider acceptance of apologies. Apologies were received from Cllrs Owen, Berry and Trubshaw.

Resolved: Apologies were considered and accepted by attending Councillors.

91.22 Vacancies in Parish Council Office: None.

92.22 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

93.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken). None.

94.22 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. N/A

95.22 Minutes. To approve and sign as a correct record the Minutes of 11th January 2023 meeting.

Resolved: Councillors confirmed the Minutes were a true record of the meeting. Councillor Riley signed the Minutes.

96.22 Clerk's Report/Matters Arising from last meeting.

a) Defibrillator: A quote and date for fitting will be received shortly. *Clerk to notify Councillors once this is received.*

b) Parish Noticeboards: To receive an update. *Deferred till the next meeting.*

c) Odstock Playground Equipment: Pigeon spikes have now been fitted to the swings at both play areas.

The basketball post has been painted; the hoop will be painted once the weather conditions improve.

e) Jubilee Gardens:

Jubilee Garden Seat: To consider and agree the quote for approximately £.85.00 for repairs to the bench.

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Resolved: All attending Councillors agreed to the approximate costs of £85.00 for repairs to the bench.

Danger Signs: Councillor Berry has now installed the signs.

A date for Councillors to undertake tidying this area will be arranged in the next few weeks.

f) Parish Steward Visit: 16th March 2023. *Councillor Start will submit the worksheet.*

g) Pavilion - New smart meter has now been fitted.

97.22 Kings's Coronation. The Coronation of the King will take place on Saturday 6th May 2023. To consider an event hosted by the Council to mark the occasion.

Resolved: Rather than run an event ourselves, Councillors agreed to a donation of up to £500.00 towards any celebrations being organised by other local groups.

98.22 Gates from Nunton out to A338. To consider replacing the stiles with gates.

Resolved: It was agreed to installing three kissing gates. Cllr Riley will liaise with Nunton Farm is this acceptable to them.

99.22 AONB Landscape Improvement Scheme. *To be deferred to the next meeting.*

100.22 Transport/Roads and Footpaths

a) Rose Lane Road: The new road signs have now been fitted.

b) Signs for unnamed roads. Signs for Whitsbury Road and Odstock Road have now been fitted.

c) Nunton Field Gate Posts. Waiting for installation.

d) Gravel Footpath: Councillors to consider an approach to LHFIG to upgrade the gravel footpath on Nunton/Odstock border. *Deferred to the next meeting.*

e) Litter Bin. To consider a request to install a waste bin in the layby opposite St Mary's Church, Odstock. Quote circulated to Councillors prior to the meeting. Councillor Riley proposed installing a further two bins throughout the Parish.

Resolved: Cllr Riley will circulate the proposed locations to Cllrs for consideration and comments prior to the next meeting.

101.22 Mobile Phone Signal: To consider if and how the mobile phone signal can be improved throughout the villages. *To be deferred till the next meeting for Cllr Trubshaw's report.*

102.22 Planning

a) To consider a response to any new planning applications received. None.

b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

c) To confirm any planning application responses determined email for applications received since last meeting.

d) To note any planning application decisions received by Wiltshire Council.

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PL/2022/07554: Elm Barn, Nunton Farm, Nunton, SP5 4HY. Full planning permission: Conversion of redundant agricultural building into 2no. dwellings, car parking, landscaping and associated works – *Approved with conditions.*

PL/2022/09357: New Hall Hospital, Bodenham, Salisbury, Wilts, SP5 4EW. Full Planning Permission: Proposed glazed link & louvred screens - *Approve with conditions.*

103.22 Finance.

a) To note balance of accounts:

Current Account: £4,043.46

Savings Account: £10,710.76

b) Bank Signatories. Mandate form is being processed. *Clerk will update when further information has been received.*

c) To approve schedule of payments.

Resolved: All payments reviewed and agreed.

| Date | Payee | Particulars | Amount |
|------------|-------------------------|-----------------------|---------|
| 17.02.2023 | Britford Parish Council | Clerk's Training | £10.00 |
| 28.02.2023 | Bawden | Grass Cutting – 27956 | £232.46 |
| 01.03.2023 | Water2Business | Utility Bill | £49.52 |
| 11.03.2023 | SSE | Utility Bill | £145.61 |
| 31.03.2023 | J McGowan | Clerk's Salary | £250.00 |
| 28.04.2023 | J McGowan | Clerk's Salary | £287.50 |
| | | | |
| Total | | | £975.09 |

104.22 Forthcoming Meetings

- Town & Parish Council Clerk's Meeting: 24th March - Teams
- LHFIG: Wednesday 10th May 2023 – Bourne Hill Offices, Salisbury.

105.22 Correspondence (*information only, all correspondence circulated to Councillors prior to the meeting*).

a) Briefing Note 23.03: End of COVID 19 Vaccine Booster Campaign.

b) Briefing Note 23.04: Community Governance Review – Consultations.

c) WALC Newsletters.

d) SID Data Pilot Scheme is now rolled out with the first set of data, January 2023 completed.

e) CPRE Wiltshire and CCm Technologies Best Kept Village Competition is now open for entries.

f) Wiltshire Local Performance & Scrutiny Committee Meeting Dates.

g) Melksham Custody Refurbishment Works.

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106.22 Items to be carried forward to the next meeting.

Parish Noticeboards
AONB
Litter Bins
Mobile Phone Signal

107.22 Date of next meeting

Wednesday 3rd May 2023 – Annual Parish Meeting at 7pm, followed by Annual Parish Council Meeting at 7.30pm.

Wednesday 5th July 2023.

Wednesday 6th September 2023.

Wednesday 1st November 2023.

108.22 To close the meeting.

With no further business to discuss Councillor Riley closed the meeting at 8.50pm.