

Odstock Parish Council

Minutes for Parish Council Ordinary Meeting

Jay McGowan, Parish Clerk

Odstock Parish Councillors met on Wednesday 11th January 2023 for an ordinary Parish Council meeting held at The Barker Room, Nunton.

The meeting started at 7.30pm.

Present: Cllrs Edward Riley (Chair), Jackie Owen (Vice Chair), Sally Nelson, Colin Berry, Nigel Start, Chris Trubshaw.

Also, present: Jay McGowan (Clerk), Dr Elizabeth Stanger, Councillor Richard Clewer.

No members of the public were present at the meeting.

Agenda

70.22 To receive and consider acceptance of apologies. None.

71.22 Vacancies in Parish Council Office: One

To consider and agree the co-option of Dr E Stanger.

Resolved: Councillors considered Dr Stanger's personal statement. Following a brief discussion Councillor Nelson proposed to co-opt Dr Stanger, Councillor Start seconded this. All Councillors voted unanimously to the co-option.

Dr Stanger signed the Declaration of Acceptance of Office Form.

72.22 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

73.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken). None.

74.22 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. N/A

75.22 Minutes. To approve and sign as a correct record the Minutes of 5th October 2022 meeting.

Resolved: Councillors confirmed the Minutes were an accurate record of the meeting. Councillor Riley signed the Minutes.

76.22 Clerk's Report/Matters Arising from last meeting.

a) Speed Indicator Device. Retrieving and collating the data for the device has now been transferred to the Community Speed Watch Team. Data will be circulated once this has been received.

b) Odstock Parish Council Website: Figures have levelled and remain consistent at around 500 visits a month.

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c) Defibrillator: The Defibrillator device has been ordered and is ready for installation. *Quotes to fit the device will be obtained and circulated.*
Quotes for signage towards the machine were circulated prior to the meeting, these were considered and agreed.

Resolved: It was unanimously voted to go forward with the quote from Salisbury Signs for £108.00. This will be ordered and fitted as soon as the defibrillator is in place.

d) Parish Noticeboards: To review and consider the costs of replacing the noticeboards. Quotes for new noticeboards were circulated prior to the meeting, with the average cost of £1,000.00 per board depending on wood etc.

Resolved: Considering the cost of each noticeboard, it was agreed by vote to replace the Odstock noticeboard only at this time. It was also unanimously voted in favour of keeping the location of the noticeboard.

e) Odstock Playground Equipment: Pigeon spikes have now been fitted to the swings at both play areas. The basketball post has been painted but the hoop still needs to be completed. *Due to the poor weather conditions the hoop has not been painted yet, this will be completed as soon as conditions allow.*

f) Car Boot Sale: to consider continuing with the car boot sales next summer.

Resolved: As the car boot sales were a great success, Councillors were all in agreement to continue with the car boot sales next summer.

The Parish Council would like to thank Salisbury Rotary Club for their generous donation.

g) Jubilee Gardens: *This will be deferred to the next meeting.*

Jubilee Garden Seat

Danger Water Sign: Councillor Berry has the sign; he will fit this when possible.

77.22 Vicarage Gardens. Bulbs have been ordered and have been planted.

78.22 Pavilion: To consider installing a smart meter in the Pavilion. The Clerk has received notification the current meter is coming to the end of its lifespan and will need replacing soon.

Resolved: All Councillors voted in favour of replacing the meter with a smart meter.

79.22 A338 Dual Carriageway. Following a further fatal accident on the dual carriageway, Councillors to review previous correspondence with Highways regarding this stretch of road and options for its improvement.

Resolved: Councillors agreed to request statistics on accidents along the stretch of road and then decide to pursue this further with Wiltshire Council or not.

80.22 AONB Landscape Improvement Scheme: *To be deferred until Councillor Start can correspond with Longford Estate regarding the application.*

81.22 Transport/Roads and Footpaths

a) Rose Lane Road: The new road signs have been ordered. *No further update.*

c) Signs for unnamed roads. *To be deferred as no further update.*

d) Nunton Field Gate Posts: To consider the quotes received for replacing the

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posts. Circulated prior to meeting.

Resolved: It was agreed to use wood posts, Councillor Berry will proceed with replacing the posts.

e) Gravel Footpath: Councillors to consider an approach to LHFIG to upgrade the gravel footpath on Nunton/Odstock border. *To be deferred until the Council can consult Longford Estate.*

Resolved: *Given the recent heavy rainfall and high levels of surface water, a review of the flood plan was completed. Residents will be advised to review their own personal flood plans.*

82.22 Mobile Phone Signal: To consider if and how the mobile phone signal can be improved throughout the villages. Councillor Trubshaw will consult with Mr P Nicholson who is currently carrying out a survey through the villages to ascertain if there is a need for improvement. *To be deferred until results can be collated.*

83.22 Planning.

a) To consider a response to any new planning applications received. None

b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.

PL/2022/09357: New Hall Hospital, Bodenham, Salisbury, SP5 4EW. Full planning permission: Proposed glazed link & louvred screens. **Resolved:** No objection.

c) To confirm any planning application responses determined email for applications received since last meeting.

PL/2022/07554: Elm Barn, Nunton Farm, Nunton, SP5 4HY. Full planning permission: Conversion of redundant agricultural building into 2no. dwellings, car parking, landscaping and associated works - Support.

d) To note any planning application decisions received by Wiltshire Council.

PL/2022/06478: Oakdene, Nunton Drove, Nunton, SP5 4HZ – *Approved with conditions.*

PL/2022/06610: High Trees, The Highway, Downton, SP5 4EY – *Approved with conditions.*

PL/2022/05644: Stable Cottage, Nunton, SP5 4HN – *Approved with conditions.*

84.22 Finance.

a) To note balance of accounts:

Current: £5,365.76

Savings: £10,705.30

Resolved: Given the lengthy timescale of adding full signatories to the account it was agreed to start the process of adding Councillors Start and Stanger to the accounts.

c) To approve schedule of payments.

Resolved: All payments approved.

Date	Payee	Particulars	Amount
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21.12.2023	Bawden	Grass Cutting – 27715	£232.46
31.01.2023	J McGowan	Salary	£250.00
28.02.2023	J McGowan	Salary	£250.00
Total			£732.46

85.22 Forthcoming Meetings

- WALC: Wednesday 18th January 2023 – Zoom
- Salisbury City Council Neighbouring Parishes Meeting: Thursday 26th January 2023 – Guildhall, Salisbury
- LHFIG: Wednesday 8th February 2023 - TBN

86.22 Correspondence

- a) Notification of external auditor appointment – PKF Littlejohn will remain the external auditor until 2026/27. *Noted.*
- b) Police and Crime Commissioner Quarterly Newsletter. *Noted.*
- c) Nunton Playing Field Lease – this was circulated prior to the meeting, all Councillors agreed to accept the Lease.
- d) Coombe Bissett and Homington Neighbourhood Plan Regulation 14 Consultations. *Noted.*
- e) Town, City & Parish Council (Four-yearly cycle) Election Costs – *To be circulated to Councillors.*

87.22 Items to be carried forward:

Next meeting:

Jubilee Gardens
Signs for unnamed roads

Later date:

AONB
Gravel Footpath

88.22 Date of next meeting

Wednesday 1st March 2023
Wednesday 3rd May 2023
Wednesday 5th July 2023
Wednesday 6th September 2023
Wednesday 1st November 2023

89.22 To close the meeting.

With no further business to discuss Councillor Riley brought the meeting to a close at 8.45pm