

**Odstock Parish Council**  
**Minutes of Ordinary Parish Council Meeting**  
**held on Wednesday 5<sup>th</sup> July 2023**

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Odstock Parish Councillors met on Wednesday 5<sup>th</sup> July 2023 for the Ordinary Parish Council Meeting held at the Pavilion, Nunton Recreation Field.

The meeting started at 7.30pm.

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**Present:** Cllrs Edward Riley (Chairman), Nigel Start (Vice Chair) Jackie Owen, Sally Nelson, Liz Stanger, Colin Berry, Chris Trubshaw

**Also, present:** Jay McGowan (Clerk), PC H Murphy, 3 members of the public

**Public Session**

**Jubilee Gardens Parking:** As this item is on the agenda, it was agreed to bring item 41.23d. forward so PC Murphy's input could be considered.

The parking issue at Jubilee Gardens is becoming an issue as drivers are often parking on the pavement therefore blocking access. It is also noted drivers have been parking on the bend which could cause a potential danger. Residents asked the Parish Council to look at ways parking can be controlled in this area.

**PC H Murphy – Neighbourhood Police Officer**

PC Murphy gave a brief report of the last 30 days, they are no reports effecting the neighbourhood submitted.

PC Murphy again stressed the importance of calling 101 to report any anti-social behaviour.

**Agenda**

**34.23 To receive and consider acceptance of apologies.**

**Resolved:** Apologies were received and accepted from Councillor Clewer.

**35.23 Vacancies in Parish Council Office:** None.

**36.23 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. One: Cllr N Start – item 43.23c.

**37.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None.

**38.23 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**39.23 Minutes.** To approve and sign the Minutes of Annual Parish Council meeting held 5<sup>th</sup> May 2023.

**Resolved:** Councillors approved the Minutes as a true record. Cllr Riley signed the Minutes.

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**40.23 Clerk's Report/Matters arising from previous meeting.**

a. Parish Noticeboards. The noticeboard for Odstock is near completion and will be fitted soon. The area around noticeboard will be cleared and when the noticeboard is fitted.

b. Litter bins. Clerk is waiting for an installation date from ID Verde.

c. Defibrillator. The new defibrillator is fitted on the outside wall at the Radnor Arms.

**Resolved:** Cllrs agreed to the purchase of a sign to show where the defibrillator is located. Cllr Trubshaw will look at costings for replacement shock pads.

**Resolved:** Cllrs agreed to consider locations for a second device to be fitted.

d. Stiles on to A338. A request to replace these with kissing gates has been submitted to Wiltshire Council.

e. King's Coronation:

*The Parish Council would like to thank Jeremy Metcalfe for organising the 'Big Lunch' to celebrate the Coronation of King Charles III, many Parishioners attended the event, and enjoyed the event.*

g. Parish Steward Visits.

1<sup>st</sup> August 2023

**Resolved:** It has been noted some of the footpaths are becoming restricted by overgrown vegetation. Cllrs agreed to send letters to property owners.

h. Odstock Playground equipment. The basketball hoop will be painted in the next few days.

**41.23 Transport, Roads and Footpaths**

a. Odstock Hospital Signpost.

**Resolved:** Costs for restoring the signpost will be collected and circulated to Cllrs.

b. Unnamed Road Sign. No further update.

c. Bodenham Lane: 30mph Road Signs.

**Resolved:** Having looked at the costings for a review to change the speed limit, Cllrs agreed to put this on hold.

d. Jubilee Gardens Parking. To consider options to stop people parking on the bend by Jubilee Gardens.

**Resolved:** Following the public session and the proposal to have double yellow lines painted in this area, Cllrs all voted in favour of this. A request will be submitted to Wiltshire Council.

**Resolved:** Cllrs agreed to install a 'No Parking on Pavement' Sign.

**42.23 Nunton Field.**

a) To consider a request to have an outside tap installed.

A request to have an outside tap installed for use by the football club, Ebblefest etc was received, given the timeframe it was agreed prior to the meeting to have the work completed in time for Ebblefest (1<sup>st</sup> July 2023). As the outside tap was to be fitted, to save costs the tap inside the broom cupboard was replaced at the same time. Cllr Riley circulated the cost of the tap and installation, all Cllrs agreed to the tap being installed. Works were completed on 16<sup>th</sup> June 2023.

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b) To consider replacing the fence between The Orchard and Nunton Field. The fence has barbed wire and as it has fallen this could be dangerous for field users.

**Resolved:** The Parish Council will contact Longford Estate to ascertain if they would like to replace the fence, if not the barbed wire will be removed.

c) Nunton Field Gate: The posts have now been replaced. A new padlock has also been fitted.

d) Ebbfest 2023

*The Parish Council would like to thank the Ebbfest Committee for organising another great event, especially the Fete element of the day that which was well received in the community.*

**43.23 Planning**

a. To consider a response to any new planning applications received.

**PL/2023/03950:** Wren Corner, Nunton Drove, Nunton, SP5 4HZ. Householder Planning Permission - replace existing timber cladding with Cedral Fibre Cement Board. **Resolved:** *No objection.*

b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

c. To confirm any planning application responses determined email for applications received since last meeting.

**PL/2023/04199:** Kortgene, Odstock Road, SP5 4HT. Householder Planning Permission. Proposed roof conversion, alterations and garage annexe. *No objection.*

*Cllr Start declared his Interest in Planning Application PL/2023/04199, as a neighbouring property, Cllr Start abstained from any comment on this application.*

d. To note any planning application decisions received by Wiltshire Council.

**PL/2023/02945:** 4 Ebbleside Villas, Odstock Road, Nunton, SP5 4HT. *Support with conditions.*

**44.23 Finance**

a. To note bank balance at 03.07.23 - £18,416.97

b. To note bank reconciliation for 1<sup>st</sup> quarter (April – June 2023). Noted

c. To approve schedule of payments: **Resolved:** All payments approved.

Date	Payee	Particulars	Amount
17.05.23	J McGowan	Printer Ink	£20.95
28.06.23	E Riley	New Padlock & Keys (Nunton Field)	£14.50
29.06.23	Hill Fencing	Replacement Gate Posts (Nunton Field)	£528.00
30.06.23	Bawden	Grass Cutting	£249.90
04.07.23	C Berry	Bench Repairs	£61.21
31.07.23	J McGowan	Salary (July 23)	£287.50
31.08.23	J McGowan	Salary (Aug 23)	£287.50
<b>Total</b>			<b>£1,449.56</b>

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**45.23 Correspondence Received.**

- Briefing Notes: 23-11 – 23-17
- Police and Crime Commissioners – Rural Crime Survey
- CPRE Wiltshire Invitation to AGM – 13<sup>th</sup> July 2023
- New Forest District (Outside the NP) Public Consultation in the draft planning for climate change supplementary planning document
- WALC: May and June Newsletters
- SSEN Resilient Communities Fund 2023
- Invitation to Wiltshire and Swindon Prepared Resilience Event

**46.23 Forthcoming Meetings**

- OFWG Meeting: 5<sup>th</sup> July 2023 – TEAMS
- Southern Wiltshire Area Board Summer Event: 15<sup>th</sup> July 2023 – Winterslow
- Town & Parish Clerks Meeting: 21<sup>st</sup> July 2023 – TBN
- SLCC Meeting: 21<sup>st</sup> July 2023 - Guildhall, Salisbury
- LHFIG Meeting: 15<sup>th</sup> August 2023 – Bourne Hill, Salisbury
- Southern Wiltshire Area Board Health & Wellbeing Group: 17<sup>th</sup> August 2023 - TEAMS
- Southern Wiltshire Area Board Meeting: 7<sup>th</sup> September 2023 – TBN

**47.23 Items to be carried forward to the next meeting.**

Nunton Field: Parking outside the field and blocking the gate.  
Downton FC Activities – revised agreement.

**48.23 Dates of future meetings.**

- Wednesday 6<sup>th</sup> September 2023
- Wednesday 1<sup>st</sup> November 2023

**49.23 To close the meeting.**

With no further business to discuss, Cllr Riley closed the meeting at 8.45pm.