

Odstock Parish Council
Minutes of Ordinary Parish Council Meeting
held on Wednesday 20th September 2023

Odstock Parish Councillors met on Wednesday 20th September 2023 for the Ordinary Parish Council Meeting held at the Pavilion, Nunton Recreation Field.

The meeting started at 7.30pm.

Present: Cllrs Edward Riley (Chairman), Nigel Start (Vice Chair), Liz Stanger, Colin Berry

Also, present: Jay McGowan (Clerk), Cllr Richard Clewer

Public Session

PC Murphy sent a report: No crimes has been reported in the last 30 days, however between 3rd – 5th September there were reported parking issues on Odstock Road, Nunton. PCSO Matthew Murray spoke with the reporting person and discussed the issues.

The Clerk received an email from Mrs H Richards regarding flooding to her property from running water off Nunton Drove. Cllrs will forward the concerns to Highways and a request to clean the gulley will be submitted to the Parish Steward.

Agenda

50.23 To receive and consider acceptance of apologies. Apologies were received from Cllr Nelson and Cllr Trubshaw. **Resolved:** Cllrs considered and accepted the apologies.

51.23 Vacancies in Parish Council Office: One. The Vacancy has been advertised with no request for an election, a Vacancy Notice will be advertised in News & Notes.

52.23 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

53.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken). None.

54.23 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. N/A

55.23 Minutes. To approve and sign the Minutes of Parish Council meeting held Wednesday 5th July 2023. **Resolved:** Cllrs approved the Minutes to be a true record of the meeting. Cllr Riley signed the Minutes.

56.23 Draft Budget for 2024/25. To consider and approve the budget for financial year 2024/25. **Resolved:** Cllrs agreed to adopt the draft Parish Council budget for financial year 2024/2025.

Odstock Parish Council
Minutes of Ordinary Parish Council Meeting
held on Wednesday 20th September 2023

Resolved: Cllrs agreed to increase the annual Precept to £18,000.

Resolved: Cllrs agreed to increase the Clerk's salary from 1st April 2024.

57.23 Odstock Bus Shelter. The roof on the bus shelter has been vandalised, to consider replacing the roof. **Resolved:** Cllrs considered the repairs required and approved repairs to the existing roof. Existing materials will try to be re-used.

58.23 Clerk's Report/Matters arising from previous meeting.

a. Parish Noticeboards. Due to delays, the noticeboard is still in the process of being made. The Council will be notified when it is ready to install.

b. Litter bins. *Clerk is waiting for an installation date from ID Verde.*

c. Defibrillator. The Defibrillator has now been fitted outside The Radnor Arms. Location for 2nd device will be considered. The Yew Tree, Odstock has been proposed as a location. The Parish Council will seek permission from the Landlord.

d. Play Park Inspections booked for September 2023. To consider an annual inspection of Jubilee Gardens. **Resolved:** Cllrs agreed to carrying out annual inspections of Jubilee Gardens. Clerk will obtain a quote.

e. Parish Steward Visits.

27th September 2023

25th October 2023

A request to clear the gulley's and drains throughout the Parish will be submitted. A request to clean the grips will also be submitted to Highways.

59.23 Transport, Roads and Footpaths

a. Odstock Hospital Signpost. On further inspection the signpost has decomposed beyond repair. **Resolved:** Cllrs considered the cost of a replacement post and voted not to proceed with installing the sign.

b. Unnamed Road Sign. Cllr Start has researched the road names and will draft a plan of the proposed road names, this will then be published for residents to comment on.

c. Jubilee Gardens Parking. A request for yellow lines has been submitted to Wiltshire Council. This was considered by Wiltshire Council and further evidence of dangerous parking is required. **Resolved:** Cllrs agreed in the meantime, a No Parking sign will be purchased and fitted.

d. Stiles on to A338. A request to replace these with kissing gates has been submitted to Wiltshire Council. The request was agreed, and costings will be obtained.

60.23 Nunton Field.

a) Downton Football Club – an updated agreement has been agreed and signed for the new season 2023/2024.

b) Car Boot Sales. The car boots sales were a huge success, to consider holding them again in Summer 2024. **Resolved:** Cllrs agreed to Salisbury Rotary Club hosting the car boot sales at Nunton field in 2024/2025.

Odstock Parish Council
Minutes of Ordinary Parish Council Meeting
held on Wednesday 20th September 2023

The Parish Council would like to thank Salisbury Rotary Club for their generous donation for use of Nunton Field for the Car Boot Sales.

61.23 Allotments. To consider the need for an allotment/green space for residents to use. **Resolved:** Cllrs considered this request, however due to the lack of a suitable area for allotments, it was decided not to take this further at this time.

62.23 Planning

- a. To consider a response to any new planning applications received. None.
- b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.

PL/2023/07843: 9 Ebbleside Villas, Odstock Road, Nunton, SP5 4HT. Householder Planning Permission - Removal of existing conservatory and chimney, construction of a single storey rear extension and first floor extension over existing single storey element. **Resolved:** No objection.

- c. To confirm any planning application responses determined email for applications received since last meeting. None.

- d. To note any planning application decisions received by Wiltshire Council.

PL/2023/04199: Kortgene, Odstock Road, Nunton, SP5 4HT: *Approved with conditions.*

PL/2023/03950: Wren Corner, Nunton Drove, Nunton, SP5 4HZ: *Approved with conditions.*

63.23 Finance

- a. To note bank balance.

Current Account: £8,485.93

Savings Account: £7,787.99

- b. To approve schedule of payments: **Resolved:** All payments approved.

Date	Payee	Particulars	Amount
30.09.23	J McGowan	Salary (Sept 23)	£287.50
30.09.23	Bawden	Grass Cutting	£249.90
31.10.23	J McGowan	Salary (Oct 23)	£287.50
31.10.23	Bawden	Grass Cutting	£249.90
Total			£1,074.80

64.23 Correspondence Received.

- Department of Health & Social Care (DHSC) – Community Automated External Defibrillator Funds – Expression of Interest Forms. *Clerk has completed and submitted the form.*
- Briefing Notes: 23-20 – 23-23
- WALC: July & August Newsletters

Odstock Parish Council
Minutes of Ordinary Parish Council Meeting
held on Wednesday 20th September 2023

- Wiltshire Local Plan Review Consultations run from 27th September to 22nd November.
- Notification of Temporary Road Close: Hoimington Road, Odstock; 6th – 9th September 2023 & 20th – 22nd September 2023
- Community Resilience Emergency Contacts – to consider adding the PC to the list.
- Notification of Proposed Seismic Surveys

65.23 Forthcoming Meetings

- Southern Wiltshire LHFIG Meeting: 14th November 2023 – Bourne Hill, Salisbury
- South West Wiltshire Area Board Meeting: 20th September & 29th November 2023

66.23 Items to be carried forward to the next meeting.

67.23 Dates of future meetings.

- Wednesday 1st November 2023

68.23 To close the meeting.

With no further business to discuss, Cllr Riley closed the meeting at 8.50pm.