

**Odstock Parish Council**  
**Ordinary Parish Council Meeting Agenda**  
Jay McGowan, Parish Clerk – clerk@odstock-pc.org.uk

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Dear All,

You are invited to attend the Ordinary Meeting of Odstock Parish Council to be held on **Wednesday 10<sup>th</sup> January 2024 at 7.30pm** at the Barker Room, Nunton.

Yours faithfully

Mrs Jay McGowan - Parish Clerk.

2nd January 2024

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The Press and Public are invited to attend. Prior to commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business. Please be aware that the meeting may be recorded.

**Public Session**

**Agenda**

**87.23 To receive and consider acceptance of apologies.**

**88.23 Vacancies in Parish Council Office:** One.

Two Parishioners expressed an interest in the position, to consider both applications.

**89.23 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

**90.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)**

**91.23 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.**

**92.23 Minutes.** To approve and sign the Minutes of Parish Council meeting held Wednesday 1<sup>st</sup> November 2023.

**93.23 Odstock & Nunton Play Areas.** To consider getting quotes from various manufactures for new play equipment: swings and agility rope.

**94.23 Odstock Bus shelter.** To be deferred

**95.23 Planting in Parish.** To consider and set a budget for fresh planting for the area around Odstock Phone Box and Vicarage Garden.

**96.23 Clerk's Report/Matters arising from previous meeting.**

**a. Parish Noticeboards.** The Odstock noticeboard has now been fitted, to consider outsourcing the Nunton noticeboard.

*The Parish Council would like to thank Stewart Ford for his time and expertise in making the new Parish Council noticeboard in Odstock*

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- b. Litter bins.** Clerk is waiting for an installation date from ID Verde.
- c. Defibrillator.**
- d. Parish Steward Visits.**

**97.23 Transport, Roads and Footpaths**

- a. Unnamed Road Sign.**
- b. Jubilee Gardens.**

- i. To consider commissioning a risk assessment for the communal area.
- ii. Parking. No further update. Parking Signs to go up shortly.

**c. Kissing Gates.** Wiltshire Council advised the cost of each kissing gate is £450, with installation costs (less if volunteers can fit the gates) so the total cost of 4 gates is £3,500. The Parish Council contribution will be £875 and LHFIG will contribute £2,625. It was agreed to support the funding to supply 2 kissing gates during the current financial year and 2 in financial year 2024/25. It was agreed the work should be undertaken by Rights of Way volunteers. The Area Board approved allocation of £675 for the work for 2 gates to be installed, the Parish Council will allocate £225.

**98.23 Planning**

- a. To consider a response to any new planning applications received.
- b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.
- c. To confirm any planning application responses determined email for applications received since last meeting.

**PL/2023/08712:** Sunnyside, Nunton Drove, Nunton, SP5 4LE. Householder Planning Permission. Alterations to provide two bedrooms to new roof space, alterations to windows and doors. *Do not support.*

- d. To note any planning application decisions received by Wiltshire Council.

**99.23 Finance**

- a. To note bank balance.
- b. To consider and approve a contractor to remove moles from play areas.
- c. schedule of payments:

**100.23 Correspondence Received**

- Briefing Notes: 23-31 - 38
- WALC: Nov & Dec Newsletters
- Wiltshire Council Emergency Climate Update – October 2023
- Invitation to Southern Area Board Volunteer Event: 29<sup>th</sup> April 2024.

**101.23 Forthcoming Meetings**

- Salisbury City Council Neighbourhood Parish Meeting: 25<sup>th</sup> January 2024 - Salisbury
- Wiltshire Council Town & Parish Clerk's Meeting: 26<sup>th</sup> January 2024 – TEAMS
- LHFIG Meeting: 6<sup>th</sup> February 2024 – TBN

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- Southern Wiltshire Area Board & Highways Matters Event: 22<sup>nd</sup> February 2024 - Alderbury

**102.23 Items to be carried forward to the next meeting.**

**103.23 Dates of future meetings.**

- 6<sup>th</sup> March 2024
- 8<sup>th</sup> May 2024
- 3<sup>rd</sup> July 2024
- 4<sup>th</sup> September 2024
- 6<sup>th</sup> November 2024

**104.23 To close the meeting.**