

Odstock Parish Council
Ordinary Parish Council Meeting Agenda
Jay McGowan, Parish Clerk – clerk@odstock-pc.org.uk

Dear All,

You are invited to attend the **Ordinary Meeting of Odstock Parish Council** to be held on **Wednesday 6th March 2024 at 7.30pm** at the Barker Room, Nunton.

Yours faithfully

Mrs Jay McGowan - Parish Clerk.

27th February 2024

The Press and Public are invited to attend. Prior to commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business. Please be aware that the meeting may be recorded.

Public Session

Agenda

105.23 To receive and consider acceptance of apologies.

106.23 Vacancies in Parish Council Office: None.

107.23 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

108.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)

109.23 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.

110.23 Minutes. To approve and sign the Minutes of Parish Council meeting held Wednesday 10th January 2024.

111.23 Odstock & Nunton Play Areas. To consider quotes received for new play equipment: swings and agility rope.

112.23 Odstock Bus shelter. To be deferred until summer.

113.23 Neighbourhood Development Plan. To consider the need for a published Neighbourhood Development Plan.

114.23 Radnor Hall. To receive an update.

115.23 Pedestrian sign. To consider a request for sign a 'Pedestrians' to caution to vehicles along Odstock Road.

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116.23 New & Notes Annual Update. To consider a volunteer to submit an update for News & Notes.

117.23 Car Boot Sales. These have been confirmed for:

12th May 2024

9th June 2024

21st July 2024

8th September 2024

118.23 Financial Policy Review. To review and adopt the Fincail Policy.

119.23 Asset Review. To review and update the Parish Council assets.

120.23 Clerk's Report/Matters arising from previous meeting.

a. Parish Noticeboards. The Odstock noticeboard has now been fitted, to consider outsourcing the Nunton noticeboard.

b. Litter bins. To consider the quotes received for litter bins and weekly collection service.

c. Defibrillator. An application to the Department of Health and Social Care Community Automated External Defibrillator Fund scheme has been submitted.

d. Parish Steward Visits.

121.23 Transport, Roads and Footpaths

a. Discretionary Gully Service. This has now been carried out with all drains cleared.

The Parish Council would like to thank the Highways Team for clearing all the drains throughout the Parish.

b. Unnamed Road Sign.

c. Jubilee Gardens.

i. Risk Assessment for the area

ii. Parking. No further update. Parking Signs to go up shortly.

c. Kissing Gates. Locations have been confirmed with Wiltshire Council. No further update.

d. Report from Highways Matters Event.

122.23 Planning

a. To consider a response to any new planning applications received.

b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.

c. To confirm any planning application responses determined email for applications received since last meeting.

PL/2024/00257: Rosebank, Bodenham, SP5 4EU. *No Comment.*

d. To note any planning application decisions received by Wiltshire Council.

123.23 Finance

a. To note bank balance.

b. To approve schedule of payments.

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124.23 Correspondence Received

- Briefing Notes: 24.01 - 04
- Message from Cllr Clewer, Wiltshire Council Leader – Tourism.
- Invitation to Southern Area Board Volunteer Event: 29th April 2024.
- Local Nature Reserve Strategy Event: 12th March, Salisbury

125.23 Forthcoming Meetings

- South Wiltshire Area Board: 28th February 2024 – Wilton.
- Wiltshire Council Town & Parish Clerks Meeting: 29th February 2024, 3pm - TEAMS
- LHFIG: 8th May 2024 – TBN
- Southern Area Wiltshire Board Meeting: 23rd May - TBN

126.23 Items to be carried forward to the next meeting.

127.23 Dates of future meetings.

- 8th May 2024
- 3rd July 2024
- 4th September 2024
- 6th November 2024

128 .23 To close the meeting.