

# Odstock Parish Council

## Minutes for meeting held 6<sup>th</sup> November 2024

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Odstock Parish Council members met on Wednesday 6<sup>th</sup> November 2024 for an Ordinary **Parish Council Meeting** held at The Homington Room, Coombe Bissett Village Hall, Coombe Bissett. The meeting started at 7.30pm.

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**Present:** Cllrs Edward Riley (Chairman), Sally Nelson, Liz Stanger, Colin Berry, Shaun Askew, Chris Trubshaw

**Also, present:** Jay McGowan (Clerk),

### Public Session

The Parish Council would like to thank Coombe Bissett Village Hall for accommodating us at such short notice, so we were able to continue holding the Parish Council meeting as scheduled.

PC Evans apologised he could not attend the meeting, a report from PC Evans was circulated to Cllrs.

A request to use Nunton Recreation Field for football training sessions was received. Cllrs considered the request and all agreed further details of training times, age groups etc was required. *Cllr Nelson will request the information.*

### Agenda

**69.24 To receive and consider acceptance of apologies.** Apologies were received from Cllr Start. **Resolved:** Apologies were considered and accepted. Apologies were received from PC Evans and Cllr Clewer.

**70.24 Vacancies in Parish Council Office:** None.

**71.24 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**72.24 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None.

**73.24 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**74.24 Minutes.** To approve and sign the Minutes of meeting 4<sup>th</sup> September 2024. **Resolved:** Minutes were approved as a true record of the meeting. Minutes were signed by Cllr Riley.

**75.24 Draft Budget.** To consider and approve the draft budget for financial year 2025-26. **Resolved:** Cllrs reviewed current spending and all in agreement with the draft budget set for financial year 2025-26.

**Resolved:** All Cllrs approved a pay award to the clerk with effect from 01.04.25.

**Resolved:** It was agreed the grass maintenance contract would be put to tender.

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**Resolved:** The utility suppliers for the Pavilion will be reviewed and the best supplier will be chosen.

**76.24 Precept.** To consider and set the precept for financial year 2025-26.

**Resolved:** Cllr Riley proposed setting the 2025/26 precept at £20,000 – all Cllrs unanimously agreed with this proposal.

**77.24 Jubilee Gardens.** To consider the removal of the steps. **Resolved:** Cllrs reviewed the option of removal, and all agreed to remove the steps.

**78.24 Clerk's Report/Matters arising from previous meeting.**

a. Litter bins. Bins at Nunton Recreation Field and Jubilee Gardens will now be collected fortnightly.

b. Parish Steward Visits. Visits are scheduled for 6<sup>th</sup> November and 4<sup>th</sup> December 2024.

c. Car Boot Sales. The car boot sales were again very popular this year.

*The Parish Council would like to thank Salisbury Rotary Club for their very kind donation for the use of the field.*

d. Mole Removal. To consider removing the moles from Jubilee Gardens. *To be deferred to the next meeting.*

**79.24 Transport, Roads and Footpaths**

a. LHFIG reports submitted: Odstock Bus Shelter, Jubilee Gardens Parking. No further update.

b. Unnamed Road Signs. Still ongoing, no further update.

c. Rose Lane Drain.

*The Parish Council would like to thank Steve Snook, the Parish Steward, for clearing the drains in this area.*

**80.24 Planning**

a. To consider a response to any new planning applications received.

**PL/2024/09319:** Cattle Shed, Longford Farm, Ringwood Road, Bodenham.

**Resolved:** No objection.

**PL/2024/03690:** Braymoor, Nunton Drove, SP5 4HZ. **Resolved:** No objection.

b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

c. To confirm any planning application responses determined email for applications received since last meeting. None.

d. To note any planning application decisions received by Wiltshire Council. None.

**81.24 Finance**

a. To note bank balance at 04.11.24

Current Account: £7,514.64

Savings Account: £10,925.88

b. To review the Parish Council bank accounts. **Resolved:** Other business bank accounts will be considered and reviewed.

c. To approve schedule of payments. **Resolved:** All payments approved. See full list below.

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**82.24 Correspondence Received.**

- a. A complaint about the lack of parking at Shepherd's Close has been received. *Cllrs agreed this was a Wiltshire Council matter.*
- b. WALC October 2024 Bulletin
- c. Emergency Hubs contact.
- d. Survey city, town & parish allowances – Independent Remuneration Panel
- e. A request to complete a Speeding Survey from Cllr D Walters of Corsham Without, he would like to identify the speeding issues within Wiltshire and how parishes are addressing the problem.
- f. Briefing Note 24-19: Substantive Highways Scheme Fund.

**83.24 Forthcoming Meetings**

- a. Southern Wiltshire Area Board Meeting: 7<sup>th</sup> November 2024 - Alderbury
- b. Wiltshire Council Town & Parish Meeting: 27<sup>th</sup> November 2024 – TEAMS
- c. LHFIG Meeting: 14<sup>th</sup> January 2025 - TBN

**84.24 Items to be carried forward to the next meeting.**

- Mole removal
- Road Markings
- Utility Bills
- 2025/26 Elections
- Play Park Reports

**85.24 Date of next meeting**

**Wednesday 8<sup>th</sup> January 2025**

**86.24 To close the meeting.**

With no further business to discuss Cllr Riley closed the meeting at 9pm

Payments to be approved:

Date	Payee	Particulars	Amount
18.09.24	J McGowan	Bulbs – Noticeboard Area	£9.98
24.09.24	Coombe Bissett PC	Clerk Training	£10.00
29.10.24	Bawden	Grass Cutting	£258.65
26.10.24	Coombe Bissett Village Hall	PC Meeting	£18.00
31.10.24	ROSPA	Playpark inspections	£220.80
10.11.24	HMRC	Clerk's Expenses	£10.20
30.11.24	Bawden	Grass Cutting	£258.65
30.11.24	J McGowan	Clerk's Expenses	£291.66
01.11.24	Grist Environmental	Litter Bin Collection	£52.92
05.11.24	SLCC	Annual Membership	£62.70
31.12.24	J McGowan	Clerk's Expenses	£291.66
31.12.24	Bawden	Grass Cutting	£258.65
<b>Total</b>			

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Payments made since last meeting: 02.09.24 – 01.11.24

Date	Payee	Particulars	Amount
31.07.24	Grist Environmental	Litter Bin Collections	£70.56
30.08.24	HMRC	Clerk's Expenses	£10.20
30.08.24	Bawden	Grass Cutting	£258.65
30.09.24	J McGowan	Clerk's Expenses	£281.46
31.07.24	Grist Environmental	Litter Bin Collections	£70.56
30.08.24	HMRC	Clerk's Expenses	£10.20
30.08.24	Bawden	Grass Cutting	£258.65
27.09.24	SSE	Utility	£244.47
30.09.24	J McGowan	Clerk's Expenses	£281.46
01.10.24	Grist Environmental	Litter Bin Collections	£70.56
15.10.24	Netwise	Website/Domain	£420.00
15.10.24	Bawden	Grass Cutting	£258.65
15.10.24	HMRC	Clerk's Expenses	£10.20
31.10.24	J McGowan	Clerk's Expenses	£281.46
<b>Total</b>			<b>£2,527.08</b>

Payments received since last meeting: 02.09.24 – 01.11.24

Date	Received From	Particulars	Amount
09.09.24	Lloyds Bank	Interest	£1.42
13.09.24	Salisbury Rotary Club	Donation	£400.00
25.09.24	Wiltshire Council	Precept	£9,250.00
09.10.24	Lloyds Bank	Interest	£8.02
<b>Total</b>			<b>£9,659.44</b>