

# Odstock Parish Council

## Draft Minutes for meeting held 5<sup>th</sup> March 2025

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Odstock Parish Council members met on Wednesday 5<sup>th</sup> March 2025 for an Ordinary **Parish Council Meeting** held at The Barker Room, Nunton. The meeting started at 7.30pm.

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**Present:** Cllrs Edward Riley (Chairman), Nigel Start, Liz Stanger, Shaun Askew, Chris Trubshaw.

**Also, present:** Jay McGowan (Clerk), Cllr Richard Clewer.

### Public Session

PC Evans apologised he could not attend the meeting, a report from PC Evans was circulated to Cllrs prior to the meeting. *The report is attached to the Minutes.*

The parking problems, highlighted by residents, caused by the football matches played at weekends has been addressed to the football team manager; cones and signs will be placed out to instruct parents to park considerately. This will be monitored and reviewed in due course.

Footpath, C12, this item will be deferred to the next meeting.

### Agenda

**107.24 To receive and consider acceptance of apologies.** Apologies were received from Cllr Nelson and Cllr Berry. **Resolved:** Apologies were considered and accepted.

**108.24 Vacancies in Parish Council Office:** None.

**109.24 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**110.24 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None.

**111.24 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**112.24 Minutes.** To approve and sign the Minutes of meeting 8<sup>th</sup> January 2025. **Resolved:** Minutes were approved as a true record of the meeting. Cllr Riley signed the Minutes.

**113.24 Clerk's Report/Matters arising from previous meeting.**

a. Parish Steward Visits. All items to be submitted to Cllr Start.

The Parish Council would like to thank Steve for his continued efforts filling in the potholes and clearing the paths within the Parish.

We would also like to thank Graham Axtell and his team for the footpath clearance along the A338.

**114.24 Grass Maintenance Contract.** The contract is due for renewal in April 2025. To consider the quotes received. Two quotes were received: Bawden Landscapes and Hurdcott

## **Odstock Parish Council**

### **Draft Minutes for meeting held 5<sup>th</sup> March 2025**

Landscapes. **Resolved:** Cllrs considered both quotes and all agreed to renew our contract with Bawden Landscapes.

**115.24 Car Boot sales.** To consider a request from Salisbury Rotary Club to hold their summer 2025 car boot sales at the Recreation Field. **Resolved:** All Cllrs approved the use of Nunton Recreation Field for the car boot sales. Dates will be published on the Parish Council website.

#### **116.24 Jubilee Gardens.**

a. Removal of the steps. Cllr Start circulated a proposal of works prior to the meeting which was considered by Cllrs. **Resolved:** All Cllrs in agreement to the removal of the steps and reconstruction of the bank using gabions. Permissions from Natural England will be required, this will cost approx. £450. Cllr Start will seek consent and obtain quotes for the work required.

b. Installation of floor grips for the wood bridge. This will be deferred to the next meeting.

#### **117.24 Transport, Roads and Footpaths**

a. LHF1G reports submitted: Odstock Bus Shelter, no further update, waiting for a response from Wiltshire Council.

b. Unnamed Road Signs. Still ongoing, the most popular choice is Church Lane, however several residents have suggested it remains unnamed.

c. 30mph speed limit sign. A request to reinstate the sign on Nunton Drove has been received. This is on the Wiltshire Council list of works to be replaced.

d. Discretionary Gulley Service. *All locations will be sent to the Clerk.*

#### **118.24 Planning**

a. To consider a response to any new planning applications received.

**PL/2025/01632:** New Hall Hospital. Notification of proposed tree works in a conservation area. **Resolved:** *No objection, the Parish Council would like to be informed of the plan for replacement native trees.*

b. To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

c. To confirm any planning application responses determined email for applications received since last meeting.

**PL/2025/00131:** Nunton Cottage, Nunton, SP5 4HW. *No objection.*

d. To note any planning application decisions received by Wiltshire Council.

**PL/2024/10073 & PL/2024/10256:** Nunton House, Nunton, SP5 4HP. *Approved with conditions.*

**PL/2025/00090:** Yews Farm, Odstock – *Prior approval not required.*

#### **119.24 Finance**

a. To note bank balance at 05.03.25

Current Account: £4,302.40

Savings Account: £13,767.05

b. To approve schedule of payments. **Resolved:** All payments considered and approved.

#### **120.24 Correspondence Received.**

a. Update of Heart of Wessex – Wessex Not accepted into Devolution Priority Programme.

b. UKHSA – Change of litter picking advice in Salisbury.

c. Notice of Roadworks: C12 – C12 Y Junction to UC to Nunton Drove 28<sup>th</sup> Feb – 2<sup>nd</sup> March

## Odstock Parish Council Draft Minutes for meeting held 5<sup>th</sup> March 2025

2025.

d. Briefing Note 25-02: Final Note pre period May 2025.

### 121.24 Forthcoming Meetings

a. LHFIC Meeting: 4<sup>th</sup> June 2025 - TBN

### 122.24 Items to be carried forward to the next meeting.

- a. Footpath, C12
- b. Jubilee Garden Bridge
- c. Strimmer Protectors for playpark equipment

### 123.24.24 Date of next meeting.

7<sup>th</sup> May 2025:

Annual Parish Meeting – 7pm

Annual Parish Council Meeting – 7.30pm

### 124.24 To close the meeting.

With no further business to discuss Cllr Riley closed the meeting at 8.15pm

### Schedule of Payments.

Payments to be approved:

Date	Payee	Particulars	Amount
28.02.25	Bawden	Grass Cutting	£258.65
10.03.25	HMRC	Clerk's Expenses	£10.20
27.03.25	ICO	Data Protection Fee	£52.00
31.03.25	J McGowan	Clerk's Expenses	£291.66
31.03.25	Lloyds Bank	Fees	£4.25
01.04.25	Grist Environmental	Bin Collections	£37.92
30.04.25	J McGowan	Clerk's Expenses	£305.00
30.04.25	Lloyds Bank	Fees	£4.25
<b>Total</b>			<b>£963.93</b>

Payments made since last meeting 07.01.25 – 03.03.25

Date	Payee	Particulars	Amount
14.01.25	Coombe Bissett PC	Clerk Training	£13.00
14.01.25	Bawden	Grass Maintenance	£258.65
14.01.25	HMRC	Clerk's Expenses	£10.20
31.01.25	J McGowan	Clerk's Expenses	£281.46
03.02.25	Grist Environmental	Bin Collection	£18.96
04.02.25	Bawden	Grass Maintenance	£258.65
03.02.25	Water2Business	Water Bill	£51.79
13.02.25	HMRC	Clerk's Expenses	£10.20
21.02.25	EDF	Utility Bill	£67.76
28.02.25	J McGowan	Clerk's Expenses	£281.46
28.02.25	Lloyds Bank	Fees	£4.25
03.03.25	Grist Environmental	Grass Maintenance	£37.92

**Odstock Parish Council  
Draft Minutes for meeting held 5<sup>th</sup> March 2025**

<b>Total</b>			<b>£1,294.30</b>
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Payments received since last meeting: 07.01.25 – 03.03.25

<b>Date</b>	<b>Received From</b>	<b>Particulars</b>	<b>Amount</b>
08.01.25	SSEN	Refund	£63.34
09.01.25	Lloyds Bank	Interest	£9.30
27.01.25	HMRC VTR	Vat refund	£2,802.85
10.02.25	Lloyds Bank	Interest	£10.75
<b>Total</b>			<b>£2,886.24</b>

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